



One Day 2017 Marketplace Reservation Form

Name: _____ Telephone No.: _____

Email: _____ Organization (if applicable): _____

Description of Products to be sold/information to be shared:

Will you be using your own tent? ☐ Yes ☐ No

Amount of *table space* to be provided: ☐ 4 ft ☐ 8 ft ☐ None
(shared table space)

Amount of *non-table* space requested: _____

Additional comments:

TERMS AND CONDITIONS OF USE

- Items placed for sale at the One Day Marketplace should be handmade.
- No food or edible items may be included without permission from the *One Day Planning Committee*.
- Venders are required to be set up **by 9:45 am** on Saturday September 16th. Your reserved space will be labeled and ready for you to set up at **9:15 am. Please do not arrive before this time.**
- If you are reserving space at the One Day Marketplace, you are required to maintain your space for the entire duration of the One Day event (10:00am-3:00pm).
- Supervision will not be provided.
- The vendor must provide: (1) their own display; (2) Signage; (3) Pricing. As we want to display a neat and polished Marketplace to our community please take care with your display!

Please return this completed form by **September 5th 2017** in order for your reservation request to be considered. You can submit this form by:

- **Email:** klandsiedel@beconsupport.ca
- **Fax:** 250.721.2571
- **Mail / hand deliver to BeConnected Support Services:** 1-3891 Douglas St, Victoria BC, V8X 5L3

The table reservation fee of **\$10.00** is also due at this time. We accept cash or cheques (cheque should be made out to 'One Day').

☐ "I agree to the *Terms and Conditions of Use* of the One Day Marketplace."

Print Name: _____

Signature: _____

Internal Use Only

Type of Payment Received: ☐ Cash

☐ Cheque

Date Received: _____

Comments:

Received By: _____